

CCM/QOC Meeting Minutes March 21, 2018

Present: Traci Vincent, Coleen Hernandez, Carolyn Mowery, Ron Bennett, Sabrina Winston, Lindsey Myer, Billie Padilla, Mary Kennedy, Barb Moran

Absent: Barb McCummins, Dolores Cummings

Meeting called to order at 12:07 pm.

- January meeting minutes were reviewed and approved.
- A provider was cited for loss of consumer information. They self-reported for the HIPPA violation to the CDDO. It was asked what was being done to prevent this from happening again and the provider has put policies in place.
- STEPS is no longer affiliated in Shawnee County.
- A new TCM Agency is completing the affiliation process.
- Beth Simpson, Heartland Pharmacy, recipient of the 2018 Timili Gartner Award, was not able to attend the award ceremony. Members of the CDDO will be presenting her with the award in April.
- Council reviewed and approved CDDO Policy 06-045 regarding electronic signature.
- It was asked if anyone at the State level was concerned about the TCM waiting list. It was stated that CDDO continues to send capacity reports to the State.
- Day and Residential providers are also struggling due to the new policy on background checks as it has changed in the last year. Prohibited Offenses have also changed. It has taken up to two weeks for the background check to return and if someone does not pass the background check, an exception can be requested depending on the offense. Another issue surrounding this, is that applicants do not follow through or if hired they don't stay long.
- The CDDO is in the process of taking applications for a BASIS Assessor as Nancy Rhone will retire on March 23rd. They are short another Assessor who has been out ill.

- There was a review of the Affiliated provider numbers and it was decided to add Waiting List offers. Ten individuals were recently offered services and all have accepted.
- Added to report, is the number of Assessments done each month and the number of licensing, file review and home visits.
- There have been no new Crisis Requests in the last two weeks.
- TARC has hired staff for Day Services and two new Case Managers.
- SLI has begun a new training program that can be mostly on-line. They have a computer in all homes. They plan in the future to share this with persons served and their families.

Updates:

- Ron has been keeping busy at day services and has been getting out to community events, such as the Derby held at the Expo Center, the Blarney Breakfast and the St. Patrick's Day Parade. Carolyn has been busy at work. Barb's sister from Virginia came to visit.

Meeting adjourned at 12:54 pm.

**Next meeting:
May 16th, 2018
12 - 1 pm
TARC Training Room**